

AIMST UNIVERSITY Action Plan on the Decision on Movement Control Order Imposed by the Malaysian Government from 18.3.2020 until 31.3.2020.

- 1. As per the instructions by the Prime Minister on 16.3.2020, AIMST University shall remain closed from 18.3.2020 until 31.3.2020.
- 2. The sports complex, swimming pool and the field will remain closed during this time; therefore all sporting events and extra-curricular activities will be postponed till further notice. The Library, study areas, laboratories and other on-campus facilities are also not available during this time. You may continue to access learning resources required for your studies online. Essential support services will continue to operate and other services will be moved online.
- 3. However the following essential services will continue. The services are:
 - a) Warden
 - b) Security
 - c) Cafeteria (Only packed food to be eaten at your room)
 - d) Laundry
 - e) Student Affairs Department (1-2 staff on rotation)
 - f) Clinic (Doctor and Nurse on rotation)
 - g) Cleaning services
 - h) Maintenance (Estates & Building)
 - i) IT Support
- 4. Academic staff will continue to work from home and conduct classes via on-line teaching.
- 5. Non-academic staff (except for the above essential duties) are required to work from home. (Note: HOD will outline the duties to be performed whilst undertaking home based work).
- 6. Marketing team will continue working on-line and will be monitored by the HOD.
- 7. Limited Access Into Campus
 - a) Access into AIMST would be restricted.
 - b) Visitors entering through the main gate would be required to undergo health screening check and evaluation.
- 8. Student Registration and New Intake will be done on-line.

For more information and continuous updates, please refer to the website @ <u>http://www.aimst.edu.my/event-news/covid-19/</u>.

The University will resume its normal operations on 1st. April, 2020.

Thank you.

Emeritus Professor Dr. Harcharan Singh Sidhu Vice-Chancellor & Chief Executive