



### Student Council Election Application Form

Note:

1. Please fill in all the mandatory field unless stated otherwise.
2. Please attach a photocopied IC and student ID.
3. Kindly submit the application form to Department Of Student Affairs (Mr Sadhis Kumar) through email at sadhis@aimst.edu.my

#### Part A: Applicant Particulars

**POSITION OF INTEREST:** \_\_\_\_\_

Name of Candidate : \_\_\_\_\_

Contact Number : \_\_\_\_\_

Email Address : \_\_\_\_\_

Student ID : \_\_\_\_\_

Year & Semester : Year( )/Semester( ) CGPA: \_

Programme : \_\_\_\_\_

#### Positions Held in Extra-Curricular Activities: *(if applicable)*

No.	Name of Association	Position	Period Served	Remarks

**Academic' Achievements: (if applicable)**

No.	Name of Event	Achievement	Remarks

**Extra-Curricular Activities: (if applicable)**

No.	Name of Event	Achievement	Remarks

## Student Council Election Rules

### Registration:

1. The purpose of the election is to seek qualified candidates to fill the available positions.

### Qualifications:

1. All candidates **MUST** have and maintain a C.G.P.A. of 2.0 or above.
2. For President, Deputy President, Secretary and Treasurer shall maintain at least with 2.5 C.G.P. A
3. All candidates **MUST** have completed at least (18 Months) of study at AIMST University
4. All candidates should be in **good** financial standing with the AIMST University.
5. All candidates should be **registered** students for the semester in which the nomination is opened.
6. All candidates **MUST** scan and email their completed nomination forms with required supporting documents to the Returning Officer on or before the final day of nomination by 5.00pm

All Nominees shall have fourteen (14) clear business days to campaign to the student population.

1. All Nominees reserve the right to choose their preferred medium to campaign.
2. All Nominees must conduct their campaigns in accordance with the policies that govern the AIMST University.
3. All Nominees, before the beginning of the campaign process, must inform the Returning Officer of all media intended to be used for campaigning.
4. All campaign material must be vetted by the Department of Student Affairs before the campaigning process.
5. All Nominees must present their manifesto to the student population within the seven (14) day campaign period.
6. All Nominees must respect the other Nominees and their properties.
7. All Nominees must build their campaigns around facts.
8. All Nominees have the right to a free and fair campaign and election season.
9. The Returning Officer reserves the right to withdraw any Nominee from the election if he/she finds that:
  - The Nominee is hindering the process of a free and fair election.
  - The Nominee has intentionally disregarded the policies of the AIMST University.
  - The Nominee intentionally disrespects another Nominee in any way or defaces the property of any other Nominee.

If a Nominee has been removed from the election, it is the Nominee's responsibility to remove all campaign materials from all mediums used.

10. On the final day of campaigning all Nominees are responsible to remove all materials from **ALL** platforms used to campaign. Failure to comply with this requirement will lead to the Returning Officer withdrawing such a Nominee from the race with immediate effect.

**Campaigning in Hostels:**

1. All campaigning held in the University's hostels must be in compliance with the regulations set by the Department of Student Affairs
2. Candidates must respect the rights of the residents who refuse campaigning in their rooms, suites, or residential halls of the hostel.
3. All campaign materials distributed in the residence halls, with the exception of those on the general bulletin boards, must be given directly to hostel residents.

**Banner:**

1. The placement of banners is subject to approval from the Department of Student Affairs.
2. Each team is advised to submit a draft sketch of the intended banner and the proposed space (to display their banners) to the RO Officer for approval before printing.

**Publicity Booth:**

1. Teams are allowed to set up publicity booths in the Student Center Lobby to distribute their materials and mingle with students; this must receive prior approval from the Student Affairs Division.
2. Each team wishing to do so must first complete the Facilities Booking Form and submit it to the Student Affairs Division.
3. No tokens, gifts or money shall be distributed by candidates to the students in relation to the election.
4. Booths are subject to availability and approval by the Student Affairs Division.

Teams are advised to consult the Student Affairs Division or Returning Officer if there are any doubts in order to avoid misunderstanding of the rules stipulated in this document. The Election Committee may continue to enact new rules and regulations to ensure a smooth election process.

**Election:**

E-voting will be implemented. All active students are automatically registered to vote online through a portal set up by IT & AV Division on the voting day. Candidates are not allowed to campaign during the voting period.

**Announcement of Results:**

At 6:30PM, the Deputy Vice- Chancellor (Student Affairs) will check and finalise the results through the Online Voting Portal, accompanied by the Election Committee Members and representative from students. The results shall be verified and endorsed by the Deputy Vice-Chancellor of the Student Affairs. Once the verification process is complete, all candidates are required to be present at the Student Centre Lobby and the Deputy Vice-Chancellor (Student Affairs) will make an official announcement of the results for the Student Council Election 2021.

The official results will also be announced through all the available platform of AIMST University the day after the election.

**PART H: DECLARATION SECTION**

We have read and understood the Election rules and regulations. We hereby declare all information provided is true and legitimate. We are aware that if any of the information provided is found to be incorrect, the Election Committee of AIMST University has full authority to disqualify me from the election.

\_\_\_\_\_

Signature:

Name:

Date:

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**FOR OFFICE USE ONLY:**

**Approved by Election Committee AIMST University:**

Approved:

Not Approved:

Reason:

\_\_\_\_\_

\_\_\_\_\_

Processed by:

\_\_\_\_\_

Signature:

Name:

Date:

